

AIA DALLAS TOUR OF HOMES

2009 SELECTION CRITERIA AND RULES

Welcome to the 2009 AIA Dallas Tour of Homes. As Dallas expands and its urban density increases, the housing solution options continue to expand.

This year's Tour Committee will strive to showcase the variety of residential work available in Dallas, from multi-family developments to historical restorations to new single-family construction and renovations. The focus of this tour will be to highlight these unique design solutions, while illustrating the importance of working with an architect to achieve such creative results.

Home Tour Selection Criteria (but not limited to):

- Completed Application and supplemental project information
- Unique design solutions, quality of craftsmanship, innovative use of materials, sustainable design, relationship between architect/builder/owner
- Logical feasibility for tour, including but not limited to:
 - Access to project (located within the DFW area)
 - Circulation route (how the public will navigate through the project)
 - Available parking
 - Location in relation to the other homes on the Tour

AIA Dallas Tour of Homes Rules

1. Eligibility and Authorship: All submissions must be designed by registered Texas architects. There is no entry fee for members of the AIA. Non-member entry fee is \$50.
2. Accuracy: Information submitted in this application may be used in Tour publications if project is selected; thoughtful and appropriate answers should be submitted at this time.
3. Project Completion: If the project is under construction, it must be substantially completed by August 1st, 2009. Projects not substantially complete (as defined per AIA document A201) by August 1st, 2009, may be dropped from the Tour, and all fees will not be refunded.
4. Entry Deadline: Application submissions must be delivered to the AIA Dallas office by 5pm, Monday, May 18th, 2009. No late or incomplete entries will be accepted.
5. Project Visits: Each project must be available for viewing by the selection committee. These site visits will take place following the application deadline. Dates and times for the site visits will be scheduled by the Home Tour Committee. The architect will be responsible for coordinating the scheduled date and time for the viewing with the home owner.

6. Final Selections: Tour homes should be announced by June 15th, 2009. If your project is selected, a representative from your firm is required to be available to the committee for further information and instructions pertaining to the tour.
7. Multiple submissions: Multiple homes may be submitted from any one firm or applicant.
8. Upon selection for the Tour, each architect will be required to fill out a questionnaire about the project and submit agreements from the owner. If the project is located within a neighborhood association, the association must give written authorization for the Tour. A list of subcontractors and any associated vendors who provided for the home must be filled out by the architect, builder, and owner.
9. Owners and architects must be available for media coverage and photography prior to the tour. Every attempt to give advance notice will be made. The identification of the owners will be withheld from publication if requested.
10. Sponsorship: No materials or representation may be displayed in the home without paid sponsorship. This includes the builders, subcontractors, installers, the owner's place of business or affiliation, realtors, interior designers, etc. Homes may not display sale or lease signs unless the realtor is a paid sponsor of the Tour. Architects, builders, and owners are expected assist in the procurement of sponsors for their homes.
11. Disqualification: The Home Tour Committee reserves the right to disqualify any selected architect and home if the above rules are not adhered to at any time.

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Application

Please provide sufficient time to review the Application and provide information as required. Applications are due at the AIA Dallas office by 5pm, Monday May 18th, 2009. NO LATE ENTRIES ACCEPTED.

AIA Dallas . 1909 Woodall Rodgers Frwy . Suite 100 . Dallas, Texas 75201 . 214 742 3242

FIRM NAME _____

FIRM ADDRESS _____

PHONE _____ FAX _____ WEB ADDRESS _____

FIRM CONTACT _____

DAY PHONE _____ CELL _____ EMAIL _____

PROJECT ADDRESS _____

PROJECT TYPE (please circle) NEW CONSTRUCTION RESTORATION RENOVATION/ADDITION

SQ FOOTAGE _____

Substantial Completion as of August 1st, 2009 YES NO

If under construction, please indicate percentage of completion as of today's date. _____

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE HOME _____

OWNER'S NAME _____

(Owner names can be withheld in publications if requested)

OWNER'S PHONE NUMBER _____

OWNER'S CONSENT YES NO

(At time of submission, please indicate if owner has agreed to open his/her home for the Tour. The owner's consent must be granted for final consideration of your home by the Selection Committee.)

Project Application must include all of the following to be considered.

- Completed Application
- Entry Fee (AIA member – Free. Non-AIA member – \$50)
- CD or DVD containing the following (label disk with home address)
 - Photographs of key areas in and around the home, 3 to 10 images.
 - Any renderings and/or other media that would better convey the design